

SKKY–Operational Guidelines

1. Introduction

Increasing spurt in industrial and economic activities throughout the Country in general and Karnataka in particular, has resulted in enhanced demand for ready to absorb manpower by different sectors. It is a paradox that, inspite a large number of unemployed youth, many enterprises are unable to get adequate number of requisite trained manpower.

Necessity has been felt at the Government to bridge this unusual gap by enhancing the employability of educated youth so that they can get absorbed by industries and other service sector activities. This will also help larger industries to get appropriate employees who could be directly put into production line without wasting much time and money on initial in-house training.

In this background, the State Government in its New Industrial Policy 2006-11, proposed a new scheme to encourage institutions to set up specialized training centres in the State through Private Public Partnership (PPP) model.

Subsequently this Scheme has been named 'Suvarna Karnataka Koushalyabhivridhi Yojane' (SKKY). Broad guidelines have been issued to this Scheme vide G O No. CI 344/SSI/2006, dtd.16.01.2007, G O No. CI 344 SSI 2006 dtd. 29.3.2007 and G O No. CI 344/SSI/2006, dtd.22.05.2007. These Government orders are in **Annexe-1A, 1B and 1C respectively**.

2. Objectives

The Scheme has twin objectives viz., increasing the employability of educated unemployed youth by providing required vocational training and at the same time to provide ready-to-use manpower to the industries and other service sectors. In addition to these main objectives, establishment of specialized vocational training centres will also have direct and indirect positive impact on socio-economic development of that particular location / region.

This scheme will be pursued in PPP model with less intervention from the Department. The initial financial support provided is expected to trigger the interest of private agencies and assistance offered during first three years will help the Centre to sustain at the initial period. Thereafter the

Centre is expected to stand on its own and run for at least 10 years successfully.

3. **Scope**

SKKY is applicable to all the 27 districts of Karnataka. Preference will be given for establishment of centres in Most / More Backward Taluks categorized as Zone-1 in New Industrial Policy 2006-11.

List of Taluks included in Zone-1 is given **Annexe-2**.

Emerging vocations which have demand will be covered under the Scheme and these vocations are subject to modification from time-to-time, depending on the market situation.

4. **Strategies**

For effective participation of private sector in establishing vocational training centres under the Scheme, wide publicity to be given through News Papers inviting Expression of Interest from the private sector to set up vocational training centres. Applicant agencies will be scrutinized and short listed for final consideration by a State Level Committee constituted for this purpose vide G O referred at **Annexe-1A**.

Care will be taken to see that, new centre to be established spread evenly throughout the State, not concentrating around a particular location. However, since these centres are to be demand driven, due diligence will be taken to see that factor also while finalizing the locations for such centres.

Agencies will be advised to offer training on such vocations for which there is ready demand preferably in the region. The trend in investments taking place in certain major sectors will also be considered while identifying the vocations.

Courses of short term duration are encouraged under the Scheme so that, the Centre would be in a position to impart training to maximum number of youth. The curriculum for the training need to be designed in such a way that, after the training, the candidate should be well equipped with all aspects of particular vocation / sub vocation along with practical input. This will enable them to get ready employment in the Industry or relevant activities. Each centre set up under this Scheme is expected to train about 2,000 candidates per annum, when operates at full capacity.

Selected agencies will be offered one time financial grant for creation of capital assets. To meet a portion of recurring expenditure, agencies will also be offered financial assistance during the initial three years. Government land upto five acres will be offered on long term lease, subject to availability of the suitable land.

5. **Socio -economic benefits**

During the Policy period of 2006-11, it is envisaged to set up 30 vocational training centres through out Karnataka. Each centre is expected to impart training to over 2000 youth every year and hence training annually about 60,000 persons throughout the State. The Scheme, thus has an ambitious target of training over 3.00 lakh youth in the next five years. It is expected that, these youth either will get ready employment or will be able to take up self employment ventures, both way creating wealth to themselves and the State.

6. **Inviting EoI from Agencies**

Expression of Interest (EoI) to be invited from private participants through release of advertisements in leading News Papers. Agencies responded to the Advertisement will be given the Format of application form and detailed guidelines of the Scheme. Then, they will be asked to submit the Application within stipulated time limit along with all documents / enclosures as indicated in the Application Format.

Format for application form is in **Annexe-3**.

7. **Eligibility Criteria for Agencies**

- a) Agency shall be a firm, Society, Trust registered under the Karnataka Societies Registration Act or any relevant Act of the State / Central Government or a company registered with RoC.
- b) Agency shall have adequate (say of three years) experience in managing training activities. This condition could be relaxed in case of Agencies who ensure job opportunities after the training in their own establishments or their subsidiary establishments.
- c) Preference will be given to agencies having experience in imparting vocational training.
- d) Weightage will be given to agencies which are already involved in activities under PPP Model.
- e) Reputation and credentials of the Agencies required to be ensured before selection. For this, opinion of the respective Deputy Commissioners may be sought.

8. Selection Criteria

Selection of agencies will be made by the State Level Committee constituted vide G O referred at Annexe-1 and based on the following criteria :

- a) Location of the proposed Centre – more weightage to Zone-1 as specified in New Industrial Policy 2006-11.
- b) Vocations to be offered – more weightage to the vocations having local demand.
- c) Number of vocations offered – encourage such centres which offer more vocations.
- d) Duration of the Course – course duration of three or six months is preferable. In case of certain vocation, even duration of one month could be adequate.
- e) Agency should have ability to invest 50% of the project cost and have positive net worth of above Rs. One crore.
- f) No. of trainees – encourage agencies which train more number of candidates, say out 2000 per annum.
- g) Agencies having its own land to be preferred.
- h) Cost of project should reasonable and within the stipulated norms.
- i) Recurring expenditure should be reasonable and in line with the stipulated norms.
- j) Fees to be charged if any to trainees to be reasonable and affordable to trainees.
- k) Agencies should be able to ensure that they have clear cut business plan to sustain the Centre, more particularly after three years support period and at least up to next 10 years.

9. Vocations eligible under the Scheme

Vocations which have ready demand in the Market and also have capacity to get the trainees readily absorbed by the Industry or service sector would be encouraged under the Scheme. Vocations having demand in the future, based on the trend of investment could also be encouraged. However, the vocations eligible under the Scheme need to be modified from time-to-time

depending on the market situation. Agencies are encouraged to take up multi vocations at each centre.

A suggestive but not exhaustive list of vocations to be covered under the Scheme is in **Annexe-4**.

10. Assistance offered under the Scheme

Selected agencies are offered the following assistance under the Scheme :

- a) Financial grant upto 50% of the capital cost subject to a ceiling of Rs. 200 lakhs per centre.
- b) Financial assistance upto Rs. 15 lakhs per annum for the initial period of three years towards recurring expenditure. This amount will be performance linked and calculated on the basis of Rs. 750/- per course or per annum.
- c) In addition to above assistance, Government land upto five acres, if available would be offered to the Agencies for setting up training centres on a long term lease.

11. Components eligible for assistance under capital cost

Following items are eligible to be considered for assistance under capital cost.

- a) Land
- b) Building
- c) Furniture / fixtures
- d) Teaching equipment / machinery

- e) Laboratory equipment
- f) Hostel facility for trainees
- g) Preliminary and pre-operative expenditure

The quantum of assistance, even though limited to 50% of capital cost subject to a ceiling of Rs.200 lakh per centre, is not open ended. Following shall be the pattern of assistance :

- a) In case Government land is made available / agencies own their own land
 2. Up to 70% of the eligible grant subject to a maximum of Rs. 140 lakhs for construction of building.

3. Assistance for teaching equipment / machinery is limited to Rs. 60 lakhs, with a overall ceiling of Rs. 200 lakhs grant.
- b) In case Government land is not made available
- Up to 30% of the cost of land, subject to a maximum of Rs. 60 lakhs for land.
 - Up to 40% of the cost of building, subject to a maximum of Rs. 80 lakhs for building.
4. Assistance for teaching equipment / machinery is limited to Rs. 60 lakhs, with a overall ceiling of Rs. 200 lakhs grant.
 5. Agencies to invest a minimum of 30% of the approved cost of project towards furniture, fixtures, teaching equipment / aid, computers etc.,

The quantum of assistance would be more or less limited to these set norms. Agencies must also exercise reasonable economy in the Expenditure on the Approved items.

In case, agencies own the land with clear title and free of encumbrance, the value of the extent of land required for the Centre would be considered as promoter's contribution. Similarly, in case the building is existing and proposed to be used for the Centre, the cost as per the norms would be considered as part of project cost. However cost of the land to be valued precisely based on Sub-Registrar Guidance value

12. Duration of the Course, Syllabus and intake.

Agencies are free to decide on the duration of the Course, Syllabus and intake / batch depending on the local demand and their experience. It is desirable that, centres to concentrate initially on vocations of short term duration say 1-3 months. The syllabus to cover the all aspects related to a particular vocation and taught to the candidates including practical hands on training. Ultimately, candidates at the end of training should be able to handle that particular vocation/ sub-vocation professionally and hence get ready-employment.

Centres may impart the training to the fresh candidates suitable for particular trade depending on their educational background or pick up the youth already engaged in such job and help them to increase their skill and productivity through proper training.

The ideal batch size would be 50-60 candidates and centres may operate in two shifts to utilize the infrastructure to the optimum level. Selected centres need to submit their curriculum, duration of the course and training plan in advance to the State Level Committee for its concurrence.

13. Entering into an MoU

Selected agencies will have to enter into an MoU with the Department of Commerce & Industries. Terms and conditions of assistance, commitments of the Agency and the Department and other details need to be specified in this MoU. MoUs to be signed in duplicate, one copy each to be retained by the Agency and the Department.

Specimen Format for the MoU is in **Annexe-5**.

14. Release of assistance towards capital cost and Bank Guarantee

Release of assistance will be made in stages as per the following pattern :

- a) In case Government land is made available / agencies own their own land
 - 50% of the approved amount towards building construction will be released once the building is constructed up to lintel level.
 - Balance 50% will be released once the building is completed up to 90%.

- 50% of the amount approved for teaching aid / equipments will be released against placement of order with the suppliers. The amount will be directly released to the Suppliers.
- Balance 50% will be released after installation of furniture / fixture / teaching aid.

b) In case Government land is not made available

- Amount approved for land will be released against production of sale deed.
- 50% of the approved amount towards building construction will be released once the building is constructed up to lintel level.
- Balance 50% will be released once the building is completed up to 90%.
- 50% of the amount approved for teaching aid / equipments will be released against placement of order with the suppliers. The amount will be directly released to the Suppliers.
- Balance 50% will be released after installation of furniture / fixture / teaching aid.

Assistance would be released based on first investment clause and after obtaining proof that Agency already invested the equal amount.

Incase of land being purchased from Government agencies like KIADB, KSSIDC, the releases would be made directly to the respective agencies and the registration and other charges would have to be borne by the Project proponent. In case of purchase of land from private parties, the grant would be released after producing the Original Registration Documents.

Before seeking the first instalment of grant, the agency is required to produce license from the local authority for establishment the training centre and also power sanction from concerned ESCOM sanctioning the required power to the centre.

Department may take a Bank Guarantee from the project proponent while sanctioning the first installment of grant to the extent of that amount. In case the Agency fail to achieve the targeted progress within the time limit as stipulated in the MoU, the Agency shall reimburse the amount with

interest (at the rate indicated in the MoU) to the Department. Failure to reimburse the amount leads to invoke the Bank Guarantee.

Second installment will be released based on the progress made as per the Business Plan. Inspection report by the third party, appointed by the Department of Commerce & Industries to be obtained regarding investment made by the Agency, based on which 2nd instalment could be released. Before releasing the amount a Bank Guarantee to be obtained again from the Agency to the value of amount being released in second instalment.

Similar procedure to be followed for release of 3rd and final instalment. Third instalment would be released only after completion of establishment of the centre and commencement of first batch of training in the selected vocation (s).

Before seeking disbursement of the final instalment, insurance policy covering risks of fire, riot & strike and natural calamities indicating hypothecation clause in favour of the project proponent in the Policy should be obtained by the agency from any insurance company approved by IRDA.

15 Selection of Candidates

Selection of candidates to be done by a Committee under the Chairmanship of Joint Director of District Industries Centre, constituted vide G O referred at Annexe-1A. Following guidelines to be followed while selecting the Candidates to undergo vocational training at the Centre located in the Respective District or districts under the Jurisdiction of the Centre :

- a) Age limit for the candidates will be 18-35 years in general case and 18-40 years in case of SC / ST / BC/ Phy.Disabled/Women.
- b) Annual family income of candidate should be less than Rs.
40,000/-.
- c) Minimum education will be 7th pass / failed

16. Periodical Report on Training Activities

Agencies are required to send Monthly Progress Report to the Department of Commerce & Industries indicating the progress and completion of training. This Progress Report need to be duly certified by the Joint Directors of respective DIC and to reach the Department before 15th of succeeding month.

Format for the Monthly Progress Report is in **Annexe-6**.

17. Release of assistance towards recurring expenditure

Department of Commerce & Industries will release financial assistance to the Agencies towards recurring expenditure once in a quarter or six months as per the set guidelines. Amount will be calculated as per the norms specified in Para 10 (b). No. of candidates trained will be based on the Monthly Progress Reports submitted by the Agencies.

18. Fees to be charged to the trainees

Agencies are expected to impart the training at free of cost or at a nominal affordable fee. Prior approval of the Department need to be obtained for fixing the fee structure or revising the same at any point of time. Proper justification for fee structure need to be given by the Agency.

19. Maintenance of Accounts / Asset Registers and other conditions

- a) The building need to be constructed as per the approved plans adhering to the type of construction proposed and shall be under the supervision of qualified Engineers. The building to be constructed should comply with the requirements of a standard training institute and must cater to the projected student strength with a provision for expansion if any.
- b) Grant would be directly released to Banks, Financial institutions, if the agency availed loan financially services.
- c) The Department Reserves the right to appoint the Nominee Directors on the Board of the Centre.
- d) The asset created under the scheme should be second charged the Department, if first charged to financial institutions. Incase no assistance availed from financial institutions, the assets shall be first charged to the Department. Agency shall not dispose off the asset or use the asset for some other purpose without consent of the Department.
- e) Agency shall install / fix a Name Board in a prominent place in the premises indicating the name of the Institute, the scheme etc., The name must be written in Kannada language in bold letters. Writing the name in any other language is at the discretion of the project proponent.
- f) The project proponent shall adhere to the provision of the Child Labour Act 1966 in the matters of employment.

- g) The project proponent while employing personnel shall give preference to local people-100% in group C and D and up to 80% in other categories.
- h) As a measure to ensure the quality and standard of training, agencies are required to spend amount to be stipulated on training / as recurring expenditure.
- i) Agencies shall maintain separate accounts of the assistance received under the Scheme. These shall always be open to check by an officer deputed by the Department of Commerce and Industries.
- j) Agencies to maintain Register of Assets created under the Scheme in the prescribed standard Proforma.
- k) After the close of the Financial Year, the Agency will submit audited statement of accounts with Utilisation Certificate of all expenditure incurred.
- l) Preference to be given to candidates belong to SC/ST/BC/PD/Women for providing training. Agency to adhere to the reservation criteria, if any, specified by the Department of Commerce and Industries.
- m) Existing Bus Pass facilities available to the Students may be extended to the trainees undergoing training in these agencies.
- n) If an organisation has already received or is expected to receive grant-in-aid from some other department / under different schemes for the same purpose, the support under this Scheme will normally be made after taking into account such support from other department / schemes.
- o) If it is found at a later stage that the Agency had withheld or suppressed any information or otherwise had given factually incorrect information, the support of the Government extended under the Scheme will either be cancelled or reduced and the Agency will be asked to refund the support already given with interest thereon.

20. Monitoring and Implementation

The Government has constituted a State Level Committee under the Chairmanship of Commissioner(ID) and Director, Industries & Commerce for selection of Agencies and monitor effective implementation of the Scheme. The Committee will review progress of the Scheme regularly and also evolve new strategies and effect mid-term corrections guidelines, if required for successful implementation of the Scheme.

In case any issue or dispute arise in respect of selection of Agencies, sanction of assistance, release of amount and other matters related to this Scheme, the decision of the State Level Committee is final and binding on all stake holders, who are partners in this Scheme directly or indirectly.

List of Annexes

- 1A. Government Order No. CI/344/SSI/2006, dtd. 16.1.2007
- 1B. Government Order No. CI/344/SSI/2006, dtd. 29.3.2007
- 1C. Government Order No. CI/344/SSI/2006, dtd. 22.5.2007
- 2 List of 79 Taluks included in Zone -1, as specified in New Industrial Policy 2006-11.
- 3 Format of Application.
- 4 Suggested list of vocations.
- 5 Specimen format for the MoU.
- 6 Format for Monthly Progress Report to be submitted by the assisted Vocational Training Centres.

Annexe. 2

List of 79 Most and More Backward Taluks in Karnataka

Sl. No.	District	Total No. of Tqs.	Most Backward Tqs.	More Backward Tqs.
Southern Karnataka Region				
1.	Bangalore (U)	4	-	-
2.	Bangalore (R)	8	Magadi Kanakapura	-
3.	Chitradurga	6	Hosadurga	Challakere Hiriyur Holalkere Molakalmur
4.	Davanagere	6	Channagiri Harapanahalli	Honnali Jagalur
5.	Kolar	11	Bagepalli	Gowribidanur Gudibande Mulbagal
6.	Shimoga	7	-	Soraba
7.	Tumkur	10	Gubbi Kunigal Madugiri Pavagada Sira	C N Halli Koratagere Turuvekere
8.	Chmarajnaragar	4	Chamarajnaragar	Gundlupet Kollegal
9.	Chickmagalore	7	-	Kadur
10.	Dakshina Kannada	5	-	-
11.	Hassan	8	-	Arakalgud
12.	Kodagu	3	-	-
13.	Mandya	7	-	K R Pet Malavalli Nagamangala
15.	Udupi	3	-	-

Sl. No.	District	Total No. of Tqs.	Most Backward Tqs.	More Backward Tqs.
Northern Karnataka Region				
16.	Bellary	7	Sandur	Hadagalli H B Halli Siraguppa
17.	Bidar	5	Aurad Basavakalyan Bhalki Humnabad	-
18.	Gulbarga	10	Afzalpur Aland Chincholi Chitapur Jewargi Sedam Shahapur Shourapur Yadgir	-
19.	Koppal	4	Kustagi Yelburga	Koppal
20.	Raichur	5	Devadurga Ligasugur Manvi Sindanoor	Raichur
21.	Bagalkote	6	Bilagi	Badami Hunagund
22.	Belgaum	10	-	Athani Gokak Soundatti
	Bijapur	5	B Bagewadi Indi Muddebihal Sindgi	-
24.	Dharwad	5	-	Kalghatagi
25.	Gadag	5	-	Mundargi
26.	Haveri	7	-	Hirekerur Savanur Shiggaon
27.	Uttara Kannada	11	-	Supa Bhatkal

**Proforma for Application for the Agencies intended
to set up Vocational Training Centres under SKKY**

1. Name & Address of the Centre :
Telephone :
Fax :
E-mail :
Website :

2. Name & Address of the Regd. Office :
Telephone :
Fax :
E-mail :
Website :

3. Name of the CEO / Contact Person :
Telephone :
Mobile :
Fax :
E-mail :

4. Regn. Details :

5. Year of establishment :

6. Details of Experience in imparting Vocational Trg. :

7. Details of existing Trg. centres, :
yr. of estd., courses offered
annual intake
8. Performance during last 3 yrs. :
viz., No. of candidates trained
- vocationwise
9. Location proposed for :
establishing VTC
under the Scheme
10. Vocations proposed to be :
covered along with course
duration and intake / batch
11. Cost of the proposed Project :
(itemwise break-up to be given)
12. Means of finance :
13. Details on estimated recurring :
and revenue stream – yr.wise
for next 10 yrs.
14. Name & Adds.of the Bank :
Branch handling the Account
of the Agency
15. Any other information in support :
of the Proposal

(Signature of Authorised Signatory)

Place :

Date :

List of Documents to be enclosed :

1. Regn. Certificate of the Society / Trust / Institution.
2. Brochure of the Institution.
3. Detailed Project Report (components to be included in the DPR is enclosed separately).

Suggested but not exhaustive list of Vocations

1	Automobile Servicing	11	Health Care
2	Building Construction	12	Medical Services
3	Catering / Hospitality	13	Modern Occupation
4	Community Health	14	Organized Retailing
5	Electrical / Electronic Servicing	15	Printing Technology
6	Event Management	16	Security Services
7	Financial Services	17	Telecommunication
8	Garments / Tailoring	18	Tourism
9	Gem & Jewellery	19	Underground Drainage
10	General Engineering		

**Format for Memorandum of Understanding [MoU]
between the Agency and Dept. of Industries & Commerce**

This Memorandum of Understanding (MoU) is made on ----- between Directorate of Industries & Commerce having its head office at 2nd Floor, Khanija Bhavan, R C Road, Bangalore 560 001, herein referred as Department of I&C which expression shall include its successors and assigns of the first part.

AND

_____ a Society / Trust registered under Societies Registration Act, 1960 / _____ having its head office at _____ referred to as Agency which term shall include its Successors and Assigns of the second part.

Department of I&C and Agency collectively referred as PARTIES.

1. Whereas the Second Party approached the First Party to avail financial assistance under a Scheme called Suvarna Karnataka Kaushalyabivrudhi Yojane (SKKY) for establishment of Vocational Training Centre at _____. The First Party agreed in principle to extend financial assistance as per the stipulated guidelines of the Scheme.
2. Commitment of the Agency :
 - i) Agency to set up a Vocational Training Centre at _____ to offer courses on _____ (no. of vocations) vocations viz., (i). ____ (ii)._____.
 - ii) Agency to invest its portion on first investment clause.
 - iii) Agency to complete the establishment of Training Centre before _____, failing which the Agency shall reimburse the amount received from the Department of I&C with interest @ ____ % to Department within one month of serving a notice by the Department to this effect.
 - iv) Agency to impart vocational training to a minimum of ____ trainees in the first year of operation and _____ candidates from the second year onwards.

- v) Agency to offer training to candidates selected by a Committee constituted by the Government vide G O _____ under the Chairmanship of Joint Director (DIC) subject to the eligibility criteria as set out in the said G O.
- vi) Agency shall install / fix a name board in a prominent place in the premises indicating the name of the institute, the Scheme etc. The name must be written in Kannada language in bold letters. Writing the name in any other language is at the discretion of the project proponent.
- vii) The project proponent shall adhere to the provision of the Child Labour Act, 1966 in the matters of employment.
- viii) The project proponent while employing personnel shall give preference to local people-100% in Group C&D and upto 80% in other categories.
- ix) As a measure to ensure the quality and standard of training, agencies are required to spend amount to be stipulated on training / as recurring expenditure.
- x) Agencies shall maintain separate accounts of the assistance received under the scheme. These shall always be open to check by an officer deputed by the Department of Commerce & Industry.
- xi) Agency to maintain Register of assets created under the Scheme in the prescribed standard proforma.
- xii) After the close of the financial year, the Agency will submit Audited Statement of Accounts with Utilization Certificate with all expenditure incurred.
- xiii) Preference to be given to candidates belong to SC / ST / BC / PD / Women or providing training. Agency to adhere to the reservation criteria, if any, specified by the Department of C&I.
- xiv) Agency is responsible to run the Center on self-sustaining basis after the initial support period of three years.
- xv) Agency to commit financial support especially to meet a portion of recurring expenditure during the first three years and entire expenditure from fourth year onwards.
- xvi) Agency to operate the Centre for a minimum period of ten years.

3. Commitment by the Department of I & C
 - i) Department of I&C after careful scrutiny of the Proposal submitted by the Agency agreed to sanction financial assistance to the Agency under SKKY for the purpose of setting up Vocational Centre at _____.
 - ii) Department of I&C to sanction Rs. ____ lakhs, being 50% of the total capital cost / maximum amount eligible under the Scheme for creation of capital asset to the Agency.
 - iii) Department of I&C to sanction financial assistance towards recurring expenditure of the Centre subject to a ceiling of Rs. 15 lakh per year. This assistance towards recurring expenditure will be performance linked and calculated based on Rs. 750/- per month per candidate who successfully completes training.
 - iv) Department of I&C to release the amount towards capital cost in three instalments as stipulated in the guideline and release assistance towards recurring expenditure once in a year, calculated as per the set guidelines.
4. This Agreement will be effective from _____ to _____ period, which may be extended further as mutually agreed upon.
5. Both Parties understood and agreed that, the Department of Commerce & Industries has issued operational guidelines for implementation of the Scheme, which are binding on them.
6. This MoU shall be construed and governed by the Laws of India.
7. In case of any dispute relating to this MoU, the same shall be settled by way of Arbitration. The Commissioner for Industrial Development and Director, Industries and Commerce or his nominee shall be sole arbitrator & provisions of arbitrations & conciliation Act 1996 shall apply to Arbitration.

IN WITNESS WHEREOF the parties hereto have executed this Memorandum of Understanding as on the date written above at Bangalore.

Annexe-6

SKKY : Monthly Progress Report for the Month of ____ Year ____

(To be submitted by the Centre to the Respective JD, DIC before 15th of the succeeding month)

1. Name of the Centre :
2. Address :
3. a) Amount released towards capital cost :
 b) During which financial yr. :
 c) Reference No. of order/letter :
4. Month / Yr. of commencement :
 of Training activities under
 SKKY
5. Training commenced during the Month

Sl. No.	Vocation	Batch No.	Date of Commt	Course Duration	No. of candidates admitted						
					SC	ST	BC	PD	Women	General	Total
1											
2											
3											
4											
5											
Total											

6. During completed during the Month

Sl. No.	Vocation	Batch No.	Date of Compln.	Course Duration	No. of candidates admitted						
					SC	ST	BC	PD	Women	General	Total
1											
2											
3											
4											
5											
Total											

Authorized Signatory of the Centre

To

Joint Director

DIC

----- Dist.

Remarks of JD, DIC

Joint Director

After due remarks this Report to be forwarded to Additional Director (DIC), Bangalore, before 20th of the respective Month.